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**Decision Maker:** PUBLIC PROTECTION AND ENFORCEMENT POLICY  
DEVELOPMENT & SCRUTINY COMMITTEE

**Date:** Tuesday 3 July 2018

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** ENFORCEMENT ACTIVITY UPDATE

**Contact Officer:** Joanne Stowell, Assistant Director: Public Protection  
Tel: 020 8313 4332 E-mail: Joanne.Stowell@bromley.gov.uk

**Chief Officer:** Nigel Davies, Executive Director of Environment & Community Services

**Ward:** (All Wards);

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1. Reason for report

- 1.1 To advise Members on the enforcement activity under delegated powers undertaken by the Public Protection Division, Planning Enforcement, Neighbourhood Management (Environmental Enforcement) and Parking Enforcement during the period 1 April 2017 to 31 March 2018.

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2. **RECOMMENDATION(S)**

**Members are asked to:**

- 2.1 **Note and provide comments on the contents of this report;**
- 2.2 **Agree to receive 6 monthly reports, on the service areas identified within the report.**

## Impact on Vulnerable Adults and Children

1. Summary of Impact: Vulnerable adults and children are at increased risk from the adverse impacts of issues such as: unfit food, poor housing conditions and being targeted by rogue traders, and the enforcement work of teams within Public Protection seeks to safeguard the health, safety and wellbeing of vulnerable groups. In addition, the work undertaken by Parking Services on Blue Badge enforcement seeks to ensure that vulnerable road users have the access they require to appropriate parking spaces and that the scheme is not abused.
- 1.2 The service activities within Planning enforcement and Neighbourhood Management Enforcement are used by all residents, including vulnerable adults and children. They are generally universal in nature. Adjustments are made, as required, to ensure services are as accessible as possible and all users are safe. Where vulnerable adults or children may potentially be affected by a proposal or contract, the issues would be covered in that particular report, plan or contract rather than this report.

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## Corporate Policy

1. Policy Status: Existing Policy:
2. BBB Priority: Safe Bromley Vibrant, Thriving Town Centres Healthy Bromley Quality Environment:

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## Financial

### **Public Protection & Enforcement**

1. Cost of proposal: Not Applicable:
2. Ongoing costs: Not Applicable:
3. Budget head/performance centre: Public Protection and Safety Portfolio Budget
4. Total current budget for this head: £2.103m
5. Source of funding: Existing controllable revenue budget 2017/18

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## Personnel

### **Public Protection and Enforcement**

1. Number of staff (current and additional): 48 FTEs
2. If from existing staff resources, number of staff hours: Not Applicable

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## Legal

1. Legal Requirement: Statutory Requirement
2. Call-in: Not Applicable:

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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All of the Council's customers (including Council tax payers) and users of the service.

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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

### **3. COMMENTARY**

- 3.1 At the meeting of the Public Protection and Safety, Policy Development and Scrutiny Committee on 15 November 2007, Members agreed they should receive reports of the enforcement activity undertaken by the Public Protection division on a six-monthly basis.
- 3.2 Previously this report highlighted the enforcement activities of teams within Public Protection. However, Members have requested that the report now include all enforcement related services within the Environment and Community Services (ECS) Directorate into the Public Protection and Enforcement Portfolio. This gives a more pronounced regulatory focus, with much of the underlying intention of these activities to keep consumers, residents and road users safe and healthy.
- 3.3 As the enforcement activity for the additional service areas is data intensive, a summary of the key issues for each area is highlighted below.
- 3.4 Key issues to note:

#### **Public Protection**

In general, the enforcement outputs from all teams for 2017/18 are comparable with the previous year. However, with regards to Anti-Social Behaviour, there has been an increase in enforcement, whereby the issuing of Acceptable Behaviour Commitments (ABCs) increased from 25 to 30, Early intervention Warning Notices increased from 1 to 6 and Criminal Behaviour Orders (CBOs) increased from 0 to 5. This team has forged closer working with partner agencies, such as police and registered social landlords through the LBB led multi agency Community Impact Days. This partnership working has resulted in enhanced intelligence sharing and an increase the number of referrals; this in turn has resulted in the noted increase in enforcement.

#### **Planning**

In the period April 2017 to March 2018, the Council received 768 new complaints concerning alleged breaches of planning control. This compares with approximately 664 complaints registered in the previous year (an increase of 13.5%). The type of complaint which saw the highest % increase was Operational Development (27%).

#### **Neighbourhood Management**

Compared to 2016/17, the number of reported fly tips reduced by 5.5%, and the enforcement action taken in response to this activity also fell. This reduction in enforcement was not only as a result of a decrease in reports received, but staff absences during the year had an additional impact. Management action has been taken to cover absences and ensure enforcement action is commensurate to the number of actionable incidents reported.

#### **Parking**

In 17/18 a new contract was awarded to APCOA which resulted in a reduction in the number of PCNs being issued. Management action and application of new KPIs in the contract have mitigated the loss to the Council.

Details for 2017/18 have been provided in the following appendices:

- Appendix A Enforcement Outputs for Public Protection
- Appendix B Enforcement Outputs for Planning
- Appendix C Enforcement Outputs for Neighbourhood Management Enforcement
- Appendix D Enforcement Outputs for Parking Enforcement

## **4. POLICY IMPLICATIONS**

### **Public Protection**

- 4.1 Enforcement activity is undertaken in accordance with the Enforcement Policy adopted by the Council 2 February 2012. The enforcement policy provides guidance to Councillors, Officers, businesses and individuals on the range of options that are available to achieve compliance with legislation enforced by the Public Protection Division
- 4.2 The Public Protection Division undertakes its regulatory function in accordance with risk assessment criteria, ensuring the service resources are focused upon those activities or practices that: present the greatest risk to public health, pose an increased threat to vulnerable groups, pose a risk to safety, or have a potential economic loss to the customer.
- 4.3 The primary objective is to achieve regulatory compliance, recognising that prevention through education and advice is preferable. However, there will be instances where it becomes necessary to take formal action against a business or individual. In these cases, the Enforcement Policy applies the Regulators' Compliance Code, to ensure our regulatory enforcement functions are carried out in a way that are: proportionate, consistent, and transparent.
- 4.5 The current Corporate Enforcement Policy will be updated to take into account the introduction of the Regulator's Code (2014) by the Department for Business, Innovation and Skills. This guidance code emphasises the role of regulators in actively assisting and communicating with businesses and individuals who are affected by the regulations, before resorting to more formal enforcement measures (prosecutions, cautions etc.). Notwithstanding the need for the update, the Officers within the Division already apply this approach.

### **Planning Enforcement**

- 4.7 Planning enforcement activities are undertaken in accordance with The Planning Enforcement Policy.

### **Neighbourhood Management Enforcement**

- 4.8 Neighbourhood Management enforcement activities are undertaken in accordance with the policies set out in the Environment and Community Services Portfolio Plan 2018/21 and any other associated plans and strategies as detailed in the ECS 'Policy Register: Strategies and Service Plans 2018-19'.
- 4.9 The 2018/21 Environment Portfolio Plan supports the Council's 'Building a Better Bromley' objectives, principally in respect of delivering a Quality Environment and an Excellent Council, and effectively defines the Council's environmental service policy.
- 4.10 The Portfolio Plan's aims are delivered through the ECS service contracts but delivery is also within the context of the Council's formally adopted environmental policies.

### **Parking**

- 4.11 Parking enforcement activities are undertaken in accordance with the policies set out in the Environment and Community Services Portfolio Plan 2018/21 and the Bromley [Parking Strategy](#) (Adopted: January 2012) which sets out parking policy and provides local

solutions for parking problems including identifying priorities for enforcement and future investment.

## **5. FINANCIAL IMPLICATIONS**

- 5.1 The enforcement activity detailed in this report has been undertaken within existing revenue resources and any external funding secured.

## **6. LEGAL IMPLICATIONS**

- 6.1 Legal Requirement: Statutory Requirement. The Council carries out enforcement activity under statutory powers. There are no direct legal implications arising from this update report

## **7. IMPACT ON VULNERABLE ADULTS AND CHILDREN**

- 7.1 Vulnerable adults and children are at increased risk from the adverse impacts of issues such as: unfit food, poor housing conditions and being targeted by rogue traders. The enforcement work of all teams within the Public Protection plays a vital part in safeguarding the health, safety and wellbeing of vulnerable groups. In addition, the work undertaken by Parking on Blue Badge enforcement seeks to ensure that vulnerable road users have the access they require to appropriate parking spaces, and that the scheme is not abused.
- 7.2 The service activities within Planning enforcement and Neighbourhood Management Enforcement are used by all residents, including vulnerable adults and children. They are generally universal in nature - rather than being directed at particular community groups. Adjustments are made, as required, to ensure services are as accessible as possible and all users are safe. Where vulnerable adults or children may potentially be affected by a proposal or contract, the issues would be covered in that particular report, plan or contract rather than this strategic document.

<b>Non-Applicable Sections:</b>	Personnel Procurement
<b>Background Documents</b>	Public Protection Enforcement Policy 2012